



## FORM OF TENDER

*This document is for use with*  
**JBCC PRINCIPAL, NOMINATED/SELECTED AND MINOR WORKS AGREEMENTS**  
*Published prior to the introduction of the "Contract Data" forms*

PROJECT	
PRINCIPAL AGENT or AGENT	
EMPLOYER	
TENDERER	
WORKS DESCRIPTION	FILE CODE
TENDER CLOSING DATE	TIME

prepared by the **JOINT BUILDING CONTRACTS COMMITTEE Inc**

**RECOMMENDED BY THE JBCC CONSTITUENTS**

Association of Contract Project Managers  
Association of South African Quantity Surveyors  
Master Builders South Africa  
South African Association of Consulting Engineers  
South African Institute of Architects  
South African Property Owners Association  
Specialist Engineering Contractors Committee



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# FORM OF TENDER

in terms of a:

Principal Building Agreement (yes/no)

N/S Subcontract Agreement (yes/no)

Minor Works Agreement (yes/no)

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Principal Agent \_\_\_\_\_

Street address \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Employer \_\_\_\_\_

[N/S only] Contractor \_\_\_\_\_

Tenderer \_\_\_\_\_

Postal address \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Project \_\_\_\_\_

Works \_\_\_\_\_

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## 1.0 CONDITIONS OF TENDER

### 1.1 PRINCIPAL, NOMINATED/SELECTED AND MINOR WORKS AGREEMENTS

- 1.1.1 The successful tenderer will be appointed in terms of the JBCC Principal Building Agreement, JBCC N/S Subcontract Agreement or JBCC Minor Works Agreement
- 1.1.2 Additions and alterations to such agreement are clearly detailed in the schedule of the agreement
- 1.1.3 All pre-tender information is set out in the Schedule. Variables requiring selection by the tenderer are to be clearly marked for later inclusion in the Schedule
- 1.1.4 Any conditions or qualifications that are appended by the tenderer, which are at variance with the conditions in this or the tender enquiry document, may invalidate the submitted tender
- 1.1.5 Details of the amount of item 2.4.2 of tender sum are to be clearly designated in the tender documentation provided by the principal agent or agent
- 1.1.6 This tender is to be submitted to the principal agent or agent at the street address stated above before the tender closing date and time stated on the cover hereof
- 1.1.7 Tenders will be opened in public directly after the stated closing time. Only the total tender sum as stated in 2.4.5 of each tender will be announced
- 1.1.8 The lowest or any tender will not necessarily be accepted

### 1.2 NOMINATED / SELECTED SUBCONTRACT AGREEMENT ONLY

- 1.2.1 The contractor has been or will be appointed in terms of the JBCC Principal Building Agreement
- 1.2.2 Where the tenderer is advised of the appointment of the contractor after submission of this tender, the tenderer shall be entitled to make reasonable objection to being appointed by the contractor
- 1.2.3 This tender is submitted to the principal agent or agent who is authorised in terms of the Principal Building Agreement to instruct the contractor to appoint the successful tenderer as a nominated/selected subcontractor

## 2.0 THE TENDER

- 2.1** By the submission of this tender to the employer the tenderer offers and agrees to contract for, execute and complete the works/subcontract works for the tender sum as stated below
- 2.2** This tender shall remain in full legal force for forty-five (45) calendar days from the tender closing date in the case of Principal or Nominated/Selected Contracts and thirty (30) calendar days for Minor Works Contracts. The tenderer accepts liability for damages as may be suffered by the employer should the tender validity period not be honoured
- 2.3** This tender takes into account the documents listed hereunder or as per the attached addendum by the principal agent or agent for the purpose of preparing and submitting this tender

Document list or addendum identification

### 2.4 TENDER SUM COMPILATION

**Amount**

2.4.1	Tenderer's work including Prime Cost and Provisional Amounts	
2.4.2	Budgetary allowances <i>[amount stated by the principal agent / agent]</i>	
2.4.3	SUB TOTAL	
2.4.4	Add tax on 2.4.3	
2.4.5	<b>TOTAL TENDER SUM inclusive of tax</b>	

Tender Sum in words \_\_\_\_\_  
 \_\_\_\_\_

### 2.5 TENDERER'S SELECTIONS *(Fill in Yes, No, Nil as appropriate. Do not leave blanks)*

Selection Item		PBA	N/S	Minor	Addendums, N°/s, Marked
<b>Preliminaries</b>	Payment	Alternative A			
		Alternative B			
	Adjustment	Alternative A			
		Alternative B			
<b>Security</b>	Variable construction guarantee				
	Fixed construction guarantee				
	Retention (Payment reduction)				
	#	Advance payment guarantee			(Amount)
	#	Payment guarantee			(Amount)

# These guarantees are not applicable to State appointments

Thus done and signed at \_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_  
 Name of signatory

\_\_\_\_\_  
 Capacity of authorised signatory

\_\_\_\_\_  
 As witness

\_\_\_\_\_  
 for and on behalf of the tenderer who by  
 signature hereof warrants authorisation hereto